

# Resetting your User Name or Password

Go to [www.FlexToday.com](http://www.FlexToday.com) and click on SECURE Employee Login



MyFlexOnline

Click On "Lost Password"

Registered Participants

User Name	<input type="text"/>
Password	<input type="password"/>

[LOGIN](#)

Additional Options

[NEW USER](#)

[LOST PASSWORD](#)

Enter your email address

First time? Click on "New User" to establish your username and password to manage your account.

Step 1:

Enter your registered e-mail address:

[Continue](#)

When you setup your account originally, you were given the option of several "security questions." Enter your response to that question here.

Step 2:

Answer the following question:

Security Question

[Enter](#)

If you answer correctly, the system will send you an email. If you can't answer correctly, call us at 800-995-5373 and we will verify your identity.

MyFlexOnline

A temporary password has been sent to your registered e-mail address.

Please [click here](#) to return to the login page

The email will include your username and give you a temporary password. If you don't receive an email in 5 minutes or less, please check your spam/junk mail folder. If you don't receive the email, call us.

Login Information Request

MyFlexOnline [Add to contacts](#)

To

Here is the MyFlexOnline login information you requested.

If you have not requested this information, please disregard this notice.

**Username:** Your Name Here  
**Password:** Temporary Password

You will be asked to change your password the next time you log in. If you did not make this request, please contact us immediately.

Thank you,  
Administrator, MyFlexOnline.com

Login using the temporary password.

Registered Participants

User Name	<input type="text"/>
Password	<input type="password"/>

[LOGIN](#)

Additional Options

[NEW USER](#)

[LOST PASSWORD](#)

Set a new password. Please use care and create a secure password with a combination of letters, numbers and even special characters.

Welcome, XXXXX Your password needs to be changed. Please enter a new password below.

New Password:

Confirm:

[Continue](#)

That's all it takes – it should take 5 minutes or less. If you don't use or have access to the correct email address, if your email has aggressive spam filters or don't know the answer to the security question, please call us at 800-995-5373 so we can verify your identity and reset your username and password.