

Making your election online should take you less than 5 minutes.

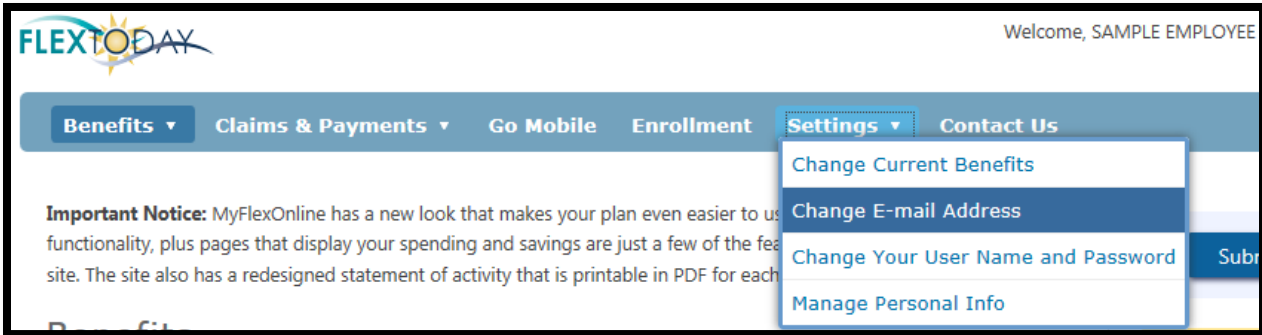
To begin, go to www.FlexToday.com and select the SECURE: Employee Login.



That will take you to the MyFlexOnline.com website. If you cannot remember your password, try the Password Reset and User Name Retrieval link and if that doesn't work, try the New User function. If neither of those work, call FlexToday at 1-800-995-5373 weekdays 8am-5pm Pacific.

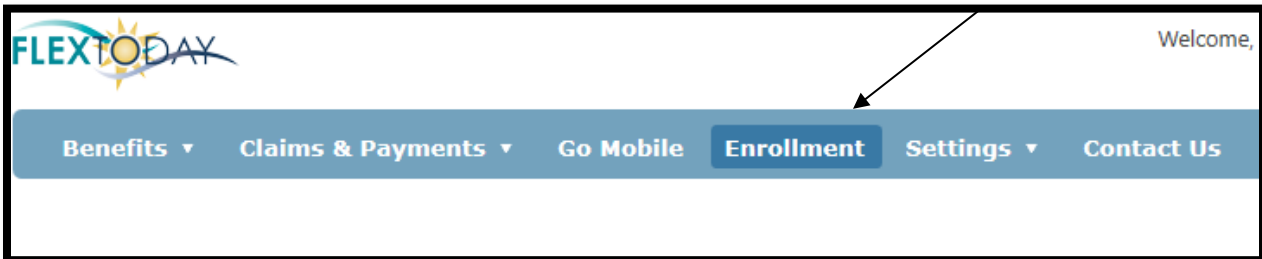


We suggest that you verify all of your personal information first using the Settings menu:



Update your email address on the system to your ***personal*** or home email address. Also update your address on "Manage Personal Info" and enter your personal email address on address line 2. Then you can update your User Name and/or Password.

Now you're ready to enroll. Select Enrollment and then click Start Enrollment (lower on the right):



Enter your New Year elections:

[Enroll](#) [Verify and Submit](#)

Enter your annual elections below. The system will then calculate your per-pay period contribution amounts and re-calculate your annual election to match it exactly.

Current Year Elections

Plan	Benefit	Maximum Amount	Annual Election	Per Pay Period
2013	Med-FSA Medical Flex Spending	\$2,500.00	\$0.00	\$0.00
2013	DCAP - Day Care Flex Spending	\$5,000.06	\$0.00	\$0.00

New Year Elections

Plan	Benefit	Maximum Amount	Annual Election	Per Pay Period
2014	Med-FSA Medical Flex Spending	\$2,500.00	<input type="text" value="0"/>	\$0.00
2014	DCAP - Day Care Flex Spending	\$5,000.06	<input type="text" value="0"/>	\$0.00

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Next to continue, verify your New Year Elections and Submit. The last step is the Enrollment Confirmation. You will NOT get an email confirmation due to privacy concerns.

Please print a copy of the enrollment confirmation for your records.

Enrollment Confirmation

Your new year elections have been recorded and will be sent to your plan administrator. Please use your browser's print feature to print this page.

Your enrollment confirmation number is: 464620

New Year Elections

Plan	Benefit	Maximum Amount	Annual Election	Per Pay Period
2014	Med-FSA Medical Flex Spending	\$2,500.00	\$1,499.94	\$57.69
2014	DCAP - Day Care Flex Spending	\$5,000.06	\$3,799.90	\$146.15

Congratulations! Participating in this program, you will save between 20% and 45% of every dollar you elect by paying benefits pre-tax.

If you run into any issues while enrolling, please give us a call at 1-800-995-5373 between 8am and 5pm Pacific on weekdays. Thank you and welcome to the program. FlexToday, Inc.